

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* March 1, 2021 \* 7:00 PM  
Virtual

**PLEASE NOTE: The Warren Township Board of Education has changed the details of the meeting as follows: Due to nationwide health concerns, the meeting will be entirely virtual, with Board members, Administration and the public welcome to attend at <https://tinyurl.com/WarrenTBOE030121>.**

I. Call to Order and Statement of Presiding Officer Marc Franco, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 6, 2021. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ Lori Clar	___ Laura Keller
___ Mark Bisci	___ Lisa DiMaggio	___ Todd Weinstein
___ David Brezee	___ Marc Franco	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the February 16, 2021 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
Cohort A February 16	Cohort A February 16	Cohort A February 23	Cohort A February 17	Cohort A February 16

Cohort B February 12	Cohort B February 24	Cohort B February 25	Cohort B February 24	Cohort B February 25
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· Security Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
Cohort A February 25 Non-Fire Evacuation Drill	Cohort A February 24 Non-Fire Evacuation Drill	Cohort A February 24 Non-Fire Evacuation Drill	Cohort A February 9 Non-Fire Evacuation Drill	Cohort A February 23 Non-Fire Evacuation Drill
<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
Cohort B February 25 Non-Fire Evacuation Drill	Cohort B February 24 Non-Fire Evacuation Drill	Cohort B February 24 Non-Fire Evacuation Drill	Cohort B February 25 Non-Fire Evacuation Drill	Cohort B February 24 Non-Fire Evacuation Drill

VI. President's Remarks – Mr. Marc Franco

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentations

- Angelo L. Tomaso School Student Feature - Ms. Christine Smith
- Grades 4 and 5 Return to School Proposal - Dr. Matthew Mingle
- Proposed Referendum - Mrs. Patricia Leonhardt and Parette Somjen Architects

IX. Discussion

- Proposed Referendum

X. Committee Reports

XI. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;
5. When the Board of Education is conducting its meetings either virtually or in a hybrid environment, members of the public may also submit comments no later than 9:00 AM the day of the board meeting via email to [BA@warrentboe.org](mailto:BA@warrentboe.org) or hardcopy mail to the district office.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

- A.1. HIB Report  
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on February 16, 2021.
  
- A.2. Return to School Plan  
RESOLVED, that the Board of Education approves the revised Return to School plan and authorizes its submission to the New Jersey Department of Education.
  
- A.3. Warren Middle School Return to School Planning  
RESOLVED, that the Board of Education directs the Superintendent to develop a plan, to be presented at the Board's March 15, 2021 meeting, that transitions the greatest number of Warren Middle School students from Cohorts A and B to Cohort C as possible given existing resource constraints and health and safety guidelines.

BE IT FURTHER RESOLVED, that if that plan does not include all Warren Middle School students, the Board of Education directs the Superintendent to develop a plan that addresses the existing resource constraints and health and safety guidelines that need to be overcome in order to offer the opportunity for all Warren Middle School students to move to Cohort C.

B. Finance/Operations/Transportation

- B.1. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the report of the secretary for the month of January 2021; and  
WHEREAS, this report shows the following balances on January 31, 2021:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$12,014,198.80		\$1,275,641.28
(10) General Current Expense		\$0.00	
(11) Current Expense		\$3,166,513.87	
(12) Capital Outlay		\$246,232.71	
(13) Special Schools		\$166,179.24	
(20) Special Revenue Fund	-61838.31	\$31,792.89	\$0.00
(30) Capital Projects Fund	\$754,209.49	\$98,493.55	\$355,825.94
(40) Debt Service Fund	\$0.65	\$0.65	\$60,336.00
TOTAL GOVERNMENTAL FUNDS	\$12,706,570.63	\$3,709,212.91	\$1,691,803.22
(60) Milk Fund	\$4,049.49	\$ (26,000.00)	\$ 17,207.49
(61) Juice and Water Fund	\$1,358.13	\$ (11,000.00)	\$ 1,358.13
TOTAL ENTERPRISE FUNDS	\$5,407.62	(\$37,000.00)	\$18,565.62

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.2. Competitive Grant Monies

RESOLVED, that the Board of Education accepts the Competitive Grant Monies from the Warren Municipal Youth Services Commission in the amount of \$2,934.91. The funds will be utilized to implement a Mentoring Program for Middle School students.

B.3. **Buildings and Grounds Roof Replacement Project - Rejection of Bids**

**WHEREAS, the Warren Township School District solicited bids for its Buildings and Grounds Partial Roof Replacement Project as authorized by the Warren Township Board of Education (“Board”) at its September 21, 2020 meeting; and**

**WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and**

**WHEREAS, on Tuesday, February 23, 2021 the Board received bids in accordance with N.J.S.A. 18A:18A-1, et seq.;**

**HOWEVER, whereas the lowest bidder had a material defect in its submission, and all other bidders were above the project’s budget; and**

**WHEREAS, in accordance with N.J.S.A. 18A:18A-22, a Board may reject all bids for one of a specified list of reasons which includes the lowest bid exceeding the cost estimate;**

**NOW, THEREFORE:**

**BE IT RESOLVED, that the Board hereby rejects all bids for the reasons as noted above, and**

**BE IT FURTHER RESOLVED, that the Board hereby authorizes the project be re-bid and published and distributed pursuant to New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq.**

C. Personnel/Student Services

C.1. Employment for the 2020-2021 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
*Lam Wong	.6 Leave Replacement Mandarin Teacher	WMS	MA	2	\$39,403.20	1/19/2021 - 3/26/2021	N	To replace employee #2580

**Rebecca Leschinsky	Leave Replacement Teacher	ALT	BA+15	1	\$61,784	8/31/2020 - 6/30/2021	N	To replace employee #0485
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\*(This motion supersedes the previous motion approved on January 25, 2021.)

\*\*\*(This motion supersedes the previous motion approved on June 22, 2020.)

C.2. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#0758	FMLA - March 16, 2021 through March 26, 2021 (paid)
#2885	FMLA - March 25, 2021 through on or about May 3, 2021 (paid)
#3228	FMLA - February 26, 2021 through March 23, 2021 (paid) FMLA - March 24, 2021 through May 14, 2021 (unpaid) Extended Leave - May 17 through May 25, 2021 (unpaid)
#2580	FMLA - January 7, 2021 through March 26, 2021 (paid) (This motion supersedes the previous motion approved on January 25, 2021)
#3059	FMLA - On or about June 4, 2021 through June 30, 2021 (paid) NJFLA - August 30, 2021 through November 19, 2021 (unpaid)
#3482	FMLA - May 17, 2021 through June 3, 2021 (paid) FMLA - June 4, 2021 through June 30, 2021 (unpaid) NJFLA - August 30, 2021 through November 19, 2021 (unpaid)
#2818	<b>FMLA - October 8, 2020 through December 18, 2020 (paid)</b> <b>NJFLA - December 21, 2020 through March 5, 2021 (unpaid)</b> <b>Extended Leave - March 8, 2021 through October 15, 2021</b> <b>(This motion supersedes the previous motion approved on June 22, 2020)</b>
#0477	<b>FMLA - March 1, 2021 through March 12, 2021 (paid)</b>

C.3. Approval to Create Positions

RESOLVED, that the Board of Education hereby approves the creation of the following positions for 2020-2021 school year:

Location	Position	Full-Time Equivalent
ALT	1:1 Paraprofessional 32.5 hrs 08-40-08-/blq	1.0
WS	1:1 Paraprofessional 32.5 hrs 08-50-08/blr	1.0

C.4. Assignment of WTEA-Eligible Staff for Hybrid 1.2

RESOLVED, that the Board of Education approves the assignments of WTEA-eligible staff employment, dated February 23, 2021 for the 2020-2021 school year.

C.5. Summer Technology Positions - 2021-2022

RESOLVED, that the Board of Education approves the following Summer Technology positions for the 2021-2022 school year.

Name	Position	Location	Salary
Joel Van Tine	Summer Technology Assistant	District	\$20 per hour
Kevin Speckin	Summer Technology Assistant	District	\$20 per hour

C.6. After School Activities

RESOLVED, that the Board of Education approves the following After School Activities Advisors:

Name	Club	Stipend
David Arnold	Boys Council - ALT & Woodland	\$588
Timothy Fabiano	Boys Council - ALT & Woodland	\$588

These stipends will be paid through Title IV funds.

C.7. Mentoring Program

RESOLVED, that the Board of Education approves the following staff as mentors in the Mentoring Program at Middle School:

Name	
Karen Balich	Timothy Fabiano
Gina Banks	Amy Jensen
Jennifer Benn	Mary Kovac
Emily Bruno	Celeste Ostry
Lisa Carlson	Dan Tichio
Christine Cirrotti	Eileen Sebor
Jessica Decelle	Linda Yu

The mentors will be paid through a Competitive Grant awarded by the Warren Municipal Youth Services Commission and at a rate of \$49 per hour.

C.8. Contracted Services - ATX Learning LLC

RESOLVED, that the Board of Education approves ATX Learning as a provider of a substitute Speech Language Pathologist, starting on or about March 8, 2021 through on or about June 30, 2021, at an hourly rate of \$90.00, at a cost not to exceed \$47,250.

D. Policy

D.1. Policies – First Reading

RESOLVED, that the Board of Education approves the first reading of the following policies and regulations:

Number	Name	New/Revision	Source of Changes
P0145	Board Member Resignation and Removal	R	SEA

P1643	Family Leave	N	SEA
P2415	Every Student Succeeds Act	R	SEA
P2415.02	Title I - Fiscal Responsibilities	R	SEA
P2415.05	Student Surveys, Analysis, and/or Evaluations	R	SEA
P2415.20	Every Student Succeeds Act Complaints	R	SEA
P4125	Employment of Support Staff Members	R	SEA
P5330.01	Administration of Medical Cannabis	R	SEA
P6360	Political Contributions	R	SEA
P7425	Lead Testing of Water in Schools	R	SEA
P8330	Student Records	R	SEA
P9713	Recruitment by Special Interest Groups	R	SEA
R1642	Earned Sick Leave Law	R	SEA
R2415.20	Every Student Succeeds Act Complaints	R	SEA
R5330.01	Administration of Medical Cannabis	R	SEA
R7425	Lead Testing of Water in Schools	N	SEA

XIII. Unfinished Business

XIV. New Business

- **Regionalization Study Request**

XV. Public Commentary (any topic)

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XVI. Adjourn

2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

2020-2021 Board Goals

1. Develop a process for engaging community stakeholders.
2. Define student achievement.